

Adobe Photoshop Knowledge Organiser

Opening a Photoshop file

Open Adobe Photoshop CS3. A box will appear that looks like this.....

Edit	Image Layer Select Filter	View Window	Help	
•	Auto-Select: Group	Show Transfe	Controls	김승리 동작을 비
	New			
	Name:	Untitled-2		ОК
9	Preset: Custom			Cancel
5	Size:	~		Save Preset
	Width:	721	pixels 💌	Delete Preset
	Height:	962	pixels 💌	
	Resolution:	300	pixels/inch 💌	Device Central
	Color Mode:	Grayscale 💌	8 bit 💌	
	Background Contents: White		Image Ciper	
	(v) Advanced			677.3K

Choose a Name for your work, then change the Preset to "International Paper" then select your preferred size - A5, A4 etc.

Saving your work

Saving in Photoshop format (.psd) will retain layers, type, and other editable Photoshop properties. It's best to save your image in PSD format while you're still working on it. Select: File > Save

Saving in JPEG (.jpg) format will save as a standard image file that can be shared, opened by other programs due to its smaller file size. Saving your design as a JPEG (.jpg) will flatten layers.

Select: File > Save As then select 'JPEG' from the format drop down box.

When you're finished editing, save a copy in both of these formats.

Layers

A layer is the term used to describe the different levels at which you can place an object or image file.

You can stack, merge or **define layers** when creating a digital image.

In the Layers panel, click the eye icon to the left of a layer to hide its content. Click again in the same spot to reveal the content. This is a useful way to remind yourself what's on a particular layer.

A layer must be selected in order to make changes to it.

Made a mistake?

- To **undo** the last thing you did, choose Edit > Undo
- To **redo** the last thing you did, choose Edit > Redo
- To undo multiple steps select a step in the History panel.

Keyboard shortcuts:

- Ctrl T **Free Transform**
- Ctrl + Zoom in
- Ctrl -Zoom out
- Ctrl C Сору
- Ctrl V Paste
- Ctrl O Open
- New file Ctrl
- **Ctrl J** New layer (via copy)

Transform

The Free Transform command (Ctrl T) lets you apply transformations in one continuous operation.

- Scale
- Rotate •
- Skew •
- Distort
- Perspective
- Warp

Shift Key ▲

When using the transform tool to resize an object, by holding down the shift key, it will make sure your resizing will not skew or stretch your object into strange proportions.

This function also applies to any shape you create. If you want to draw a circle using the Marguee tool, hold own the shift key while drawing your circle and it will keep perfect proportions.

Print screen

Use the Print Screen key to capture a snapshot of images, pages or windows on your computer screen.

Once you have pressed Print screen you can then paste the screenshot into a word document. This is a great tool to use to record the process of your work.

Selection, Crop & Slice Tools MARQUEE TOOLS, MOVE TOOL, LASSO TOOLS, MAGIC WAND, CROP, AND SLICE ta # Retouch & Paint Tools 1. 3 HEALING TOOLS, BRUSH, CLONE, HISTORY, ERASER, FILL TOOLS, 0. Q SHARPEN/BLUR, DODGE/BURN & SPONGE . Drawing & Type Tools USED FOR VECTOR BASED DRAWING AND TYPE. 3, 1 Annotation / Measurements 3 Q USED FOR ANNOTATIONS AND MEASUREMENTS. Foreground Color Background Color Classo Tool Polygonal Lasso Tool L Ps B Magnetic Lasso Tool Slice Tool Slice Select Tool Brush Tool 1 A Pencil Tool 4 Color Replacement Tool E History Brush Tool 8 Art History Brush Tool Y 1 Gradient Tool Paint Bucket Tool G

Dodge Tool
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Burn Tool O

Sponge Tool O

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T Horizontal Type Tool

T Vertical Type Tool

Rectangle Tool

C Ellipse Tool

Polygon Tool

Line Tool

Custom Shape Tool

Eyedropper Tool

123 Count Tool

♦ Color Sampler Tool Ruler Tool

Horizontal Type Mask Tool

Rounded Rectangle Tool

Vertical Type Mask Tool

The Toolbox



