

6th March 2018

YEAR 8 VISIT TO FRANCE – Monday 25th- Friday 29th June 2018

Dear Parent / Carer,

This is a short reminder letter to request the final payment of £140 for the France trip which was due by 14th February. Thank you for your payments so far, but if you have not yet paid the amount due, the deadline for ALL payments is **Wednesday 28th March**, totalling £320.00.

PAYMENT OPTION 1

Payments for the trip should be made either by cheque or by bank transfer directly into the school's bank account.

The school's bank account details are:

Account no. 46742060

Sort Code 30 96 18

Please reference the bank transfer carefully with the trip reference FR18 and your child's full name.

Students are not to bring cash for trips into school.

PAYMENT OPTION 2

If you have already organised a payment card from the Finance Office, then please continue to use this method of payment.

Students will not be permitted to make these payments.

WHAT YOU NOW NEED TO DO PLEASE:

- Photocopy the main page of your child's passport and their blue EHC card onto one sheet of A4. This can be done at the school office if necessary. **PLEASE CHECK EXPIRY DATES ON BOTH AND RENEW IF NECESSARY.** The originals will be required at the start of the trip but will be looked after by a member of staff.
- Complete the attached Parental Consent form with all the necessary information.
- Please put everything in a named, sealed envelope and hand in to the finance office.

If you have any queries, please do not hesitate to contact me: h.corsie@becketonline.co.uk

Yours faithfully,

H. Corsie

Mrs H. Corsie

Leader of Learning in MFL

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The Becket School is part of the South Nottingham Catholic Academy Trust

CHECKLIST OF ITEMS REQUIRED BY MARCH 28TH	
❖ PHOTOCOPY OF VALID PASSPORT	
❖ PHOTOCOPY OF VALID BLUE EHC CARD	
❖ FULLY COMPLETED AND SIGNED PARENTAL CONSENT FORM	
❖ MONEY / CHEQUE PAID? (£320 total)	

Date for your diary – parents meeting Monday 18th June 2018 at 5.30pm